



# **LISA ULLMANN TRAVELLING SCHOLARSHIP FUND**

## **Annual Report**

**April 1st 2002 - March 31st 2003**

<b>Constitution</b>	<b>Unincorporated association</b>
<b>Governing document</b>	<b>Trust Deed dated 27 July 1987</b>
<b>Registered charities number</b>	<b>297684</b>
<b>Trustees</b>	<b>Anthony J Knapp Denise Herrington Dr Marion North</b>
<b>Registered address</b>	<b>c/o The Secretary 24 Cuppin Street Chester CH1 2BN</b>
<b>Independent examiner</b>	<b>Stuart MacGregor</b>
<b>Bankers</b>	<b>Lloyds Bank CAF</b>

*Patrons* Dame Beryl Grey DBE Robert Cohan CBE Joan Plowright CBE  
*Honorary President* Geraldine Stephenson  
*Registered Charity Number* 297684

**The object** of the Charity is to provide assistance to students and practitioners of movement and dance for travel expenses (by rail, coach, sea and air) within the United Kingdom and abroad, in order to attend conferences, courses of study, or pursue a research project in the field of movement, dance or studies related to these fields.

**The policies** are to attract suitable applications from all parts of the country in the most efficient way possible, to select the most deserving applicants using knowledge and experience of all committee members, to administer the distribution of money to scholarship winners efficiently making sure that proof of travel and a report is received from each one, to raise funds by attracting donations and to manage efficiently the money held by the charity.

**Administration** is in the hands of a management committee with specific tasks such as publicity, selection and finance and fund-raising delegated to sub-committees. The Secretary has the task of receiving requests for, and sending out, application forms as well as receiving completed ones. Since we have put application forms onto our website many applicants obtain their forms from there. Multiple copies are made of forms and these are distributed to management committee members, with each member receiving approximately one third of the forms to comment upon. These comments are taken to the selection sub-committee where the final decision is made.

All the work connected with the Charity is carried out by unpaid volunteers working from their homes and using their own equipment. The only exception to this is the photocopier/fax machine which has been purchased for the secretary. Meetings are held in London in public areas or in officers' homes or places of work. Most committee members do not claim travel expenses and so the main administrative costs are for advertising, postage, printing and stationery.

### **The Management Committee**

1. Meetings took place on the following dates:

September 30<sup>th</sup> 2002

March 3rd 2003

2. Committee members

Jane Hackett, Julia Carruthers and Jan Murray left the committee at the start of this year. Potential new members were discussed and committee members asked to approach them, but on review of the responses it was decided that it would be better to canvas further and leave voting until next year to make sure we had candidates for committee membership who had the skills that we required.

Voting will take place at the beginning of the next financial year.

3. Scholarships for 2003-2004

Forms send out	81
Applications received	53
Forms from Website	32
Scholarships awarded	22

Sum applied for	£27,996
Budget for 2003/2004	£10,000
Sum allocated	£10,524

Travel destinations

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	Applicants	Awardees
USA/Canada	18	7
Europe	7	2
England/Ireland	3	3
S America/W Indies	10	5
Africa	4	2
India	8	3
Australasia	3	
	53	22

Awards were made to

- dancers/teachers to study: Afro-Brazilian dance, classical Indian dance in Orissa, Bharata Natyam with Chandraleka, at the Susan Klein school;
- young dancers to travel to the US to study at the Cunningham Studio, and with Trisha Brown; a talented young Flamenco dancer to attend Flamenco classes in Madrid; a dancer to spend 9 months on the professional programme at the Limon Institute;
- a community dance worker to present at the Dance and the Child International Conference; a dance artist to present choreographic research at the national PARIP conference;
- a drama movement therapist to attend a one month teacher training course in Sivananda Yoga; a teacher to attend Irish dance workshops and to take a teacher's qualification; a teacher to study the teaching of boys' ballet at the Cuban School;
- two dancers to attend the New York Tap Festival;
- a composer/accompanist to study Peruvian music; a dancer to extend his photographic skills;
- a junior Morris Dance leader to study the Europeade Festival prior to taking a youth team in 2004; dancers to travel to Jamaica to extend contracts for performance and educational exchanges, and to study outreach projects with the Dance Theater of Harlem; a performer/choreographer to lead a four part residency;
- two dancers/teachers to study community and integrated projects in Addis Ababa.

Of the 22 recipients this year, 11 are 30 years of age or under, 10 are 31-50, and one is over 50. There are 12 female awardees and 10 male. Geographical spread is good, with 11 awardees coming from London and environs, 10 from other parts of England and one from Wales. Awardees will travel to 6 continents and also within the UK.

#### **Administration of awards**

1. No significant changes have been made to the way in which the awards are administered.

#### **Selection Procedure**

1. No significant changes have been made to the underlying criteria for selection or the selection process.

#### **Publicity .**

1. In May a press release and list of recipients were sent to journals, critics and national dance organisations, agencies and associations. The press release and list were posted on our Web Site.
2. In the autumn about 20% of the usual mailing to give information about the application date was sent by email. The mailing included small posters sent to national organisations, journals, agencies, critics and associations, and others sent for circulation at the Dance Education Officers group meeting, at the Dance Management Liaison group and to CDET for the vocational dance schools.

3. The National Independent Dance Artists Network set up by DanceUK was used again to publicise LUTSF.
4. The management committee approved the suggestion that the current website should be enhanced and extended, using the professional skills of a committee member. Reports from scholarship winners will be published on the new website.
5. Contact was made with a number of dance journals with a view to their publishing reports, or interviews with scholarship winners. Interviews are being planned.

### **Finances**

1. The accounts for the year ending 31 March 2003 show that all expenditure was within budget, and that the Fund made a modest surplus over the year. In part this was due to an unexpected donation of £1,000; a bi-annual fund raising event that made over £1,500, the lower than usual budget for scholarships for 2002/2003 and the fact that three awardees were not able to take up their scholarships. At the end of the financial year we had over £23,000 in our various bank accounts.
2. Once again committee members have borne much of the administrative cost themselves.
3. The Fund has received a number of donations including the unexpected gift of £1,000 and the annual gift of £1,280 from Gillian Lynne (Lean Two Productions). Further income was received from covenants set up in 1997 and cash donations, many of which were given at a fund-raising event.

B J Lewis (Chair)  
August 2003

### List of committee members

Geraldine	Stephenson - President
Ellinor	Hinks Advisor
Pamela	Anderton
Judith	Chapman
Vivien	Gear
Linda	Jasper
BJ	Lewis
Tammy	McClorg
Sue	Smith
Alysoun	Tomkins
Tim	Tubbs