

# Annual Report

**April 1st 2007 - March 31st 2008**

**Constitution Unincorporated association**

**Governing document Trust Deed dated 27 July 1987**

**Registered charity number 297684**

**Trustees Sheila McGivering**

**Marion North OBE PhD**

**TBA**

**Registered address c/o The Secretary**

**Breach**

**Kilmington**

**Axminster**

**Devon**

**EX13 7ST**

**Independent examiner V Larcombe**

**Bankers Lloyds Bank**

**CAF**

**The object** of the Charity, as laid down in the constitution, is to provide assistance to students and practitioners of movement and dance for travel expenses (by rail, coach, sea and air) within the United Kingdom and abroad, in order to attend conferences, courses of study, or pursue a research project in the field of movement, dance or studies related to these fields.

The charity aims to attract suitable applications from all parts of the country in the most efficient way possible, to select the most deserving applicants using knowledge and experience of all committee members, to administer the distribution of money to scholarship winners efficiently making sure that proof of travel and a report is received from each one, to raise funds by attracting donations and to manage efficiently the money held by the charity.

**Administration** is in the hands of a management committee with specific tasks such as publicity, selection, and finance and fund-raising delegated to sub-committees. The Secretary has the task of receiving requests for, and sending out, application forms as well as receiving completed ones. Since we have put application forms onto our website many applicants obtain their forms from there. Applicants are asked to submit four copies of their forms and these are distributed to management committee members, with each member receiving approximately one third of the forms to comment upon. These comments are taken to the selection sub-committee where the final decision is made. Reports from scholarship winners are sent to the Chairman who acknowledges them and transfers them to the publicity committee chair who prepares them for publishing on the charity's web site.

All the work connected with the Charity is carried out by unpaid volunteers working from their homes and using their own equipment. Meetings are held in London in public areas or in officers' homes or places of work. Most committee members do not claim travel expenses and so the main administrative costs are for postage, printing and stationery.

## **The Management Committee**

Meetings took place on the following dates:

September 24th 2007

February 29th 2008

Committee members

Judith Chapman was elected as Secretary. Tammy McClorg has resigned from the committee. She was thanked for all her work for the committee particularly in relation to fund-raising events.

## Scholarships for 2008-2009

### APPLICANTS AND RECIPIENTS FOR 2008/2009 STATISTICS

Applications received	82 of which	1 late	2 ineligible
Scholarships	21		
Total Sum applied for (79 applications)	£45,000 approx		
Budget for 2008/2009	£9,000		
Sum allocated	£9,840	*	
Average	£469		
Travel destination	Applicants	Awardees	
North America	31		10
Europe	16		5
South & Central America	12		2
Africa	4		2
Asia	11		1
Australasia	5		1
	79		21
Travel from (home address)	Applicants	Awardees	
London	24		6
North	13		5
West	6		2
South	12		2
Midlands	10		3
East	5		1
Scotland	7		1
Wales	2		1
	79		21
Gender	Applicants	Awardees	
Female	63		14
Male	16		7
	79		21
Age	Applicants	Awardees	
Range	19-61	23-58	
30 & under	43		8
31 - 50	27		10
Over 50	9		3
Average	34		38
Nationality of applicant	Applicants	Awardees	
British	63		17
Other	16		4

#### Assigned awards

Gillian Lynne CBE                      Wendy Houston  
 Annie Collins                              Ukachi Akalawu; Cindy Claes  
 Vivien Gear Memorial Scholarship    Lucy Evans

\*This includes a sum donated in memory of Vivien Gear

This year one scholarship has been awarded in memory of Vivien Gear, LUTSF secretary who died suddenly in 2007. The scholarship winner was recommended by the British Ballet Organisation with whom Vivien also worked.

The number of applications was higher by 50% this year. The calibre of the 80+ applicants was high and the task of selecting scholarship winners has been difficult. There were applications from a wide range of age groups, from more male dancers than usual, and dance styles represented included street dance, West African dance, belly dance and Graham technique. Film makers and artists also submitted applications.

LUTSF projects for 2008/09 include; (full list available on the website)

- London to Sydney to attend Reeldance 2008 and to investigate the Australian infra-structure for dance film, see work, meet artists and participate in discussions and workshops.
- Dundee to Los Angeles and San Francisco to explore the the professional dance scene and the Department of World Arts and Cultures at UCLA.
- Leamington Spa to Senegal for training in traditional West African dances to expand performance and teaching repertoire.
- Hampshire to Tel Aviv and Jerusalem to research Robert Cohan's work in Israel in preparation for a biography.
- London to La Paz in Bolivia to lead a community dance project for a disadvantaged youth group on behalf of 'Creative Corners'.
- Leeds to New York to attend the Rock Steady Crew annual breakdance festival to develop personal skills.

A total of £9,840 has been awarded to 21 winners. Of the 21, 8 are under 30, 10 are between 31 and 50, 3 are over 50. 7 awardees are male and 14 female marking a distinctly improved gender balance this year. Geographical spread is satisfactory with 6 awardees coming from London, 5 from the north, 2 from the south, 2 from the west, 3 from the midlands and 1 each from Scotland, the east and Wales.

#### **Administration of awards**

Tickets for scholarship winners are now purchased through a company called Keytravel which deals solely with charities. Apart from some minor hitches this has worked well.

#### **Selection Procedure**

No significant changes have been made to the underlying criteria for selection or the selection process, although note was taken of the new strap line and mission statement in the selection process.

#### **Publicity**

The Web site continues to be the main plank of LUTSF publicity providing access to information about the fund, lists and analyses of scholarships as well as advice to applicants and the application form. Reports written by scholarship winners are available on the website for donors, potential donors and anyone who might wish to apply for a scholarship.

For the two annual press releases more information was sent by email this year and it is intended next year to get information to dance artists working outside our current network by contacting more organisations.

Efforts are being made to get more reports published and to find potential platforms to profile scholarship winners.

The greater ease of communication via email had meant that, once again, scholarship winners can be contacted when they arrive back in this country and sent reminders when their reports are overdue. As a result fewer reports are either very late or missing.

In view of the legacy reported below it was proposed that a publication celebrating the work of the Fund was prepared

#### **Finances**

The Fund has been informed that it is to receive a legacy from the estate of the late Vivien Gear. The accounts for the year ended 31 March 2008 show that expenditure was well within budget, mainly due to the fact that some of the scholarship winners were unable to take up their scholarships.

Income was also under budget. At the end of the financial year we had £23,302 in our various bank accounts.

The Fund raising committee proposed a 'Friends Scheme' which would formalise the position of current donors and encourage more regular donating.

As in previous years committee members have borne much of the administrative cost themselves.

B J Lewis (Chair)  
September 2008

#### **List of committee members**

In attendance	Geraldine	Stephenson - President
Voting members	Colin	Bourne
	Judith	Chapman
	Vicki	Costello
	Cindy	Gower
	BJ	Lewis
	Sara	Reed
	Sue	Smith
	Alysoun	Tomkins
Co-opted	Pam	Anderton
	Chris	Benstead
	Maggie	Killingbeck
	Dick	Matchett