

Annual Report

April 1st 2005 - March 31st 2006

Constitution Unincorporated association

Governing document Trust Deed dated 27 July 1987

Registered charities number 297684

Trustees Anthony J Knapp

Denise Herrington

Marion North OBE PhD

Registered address c/o The Secretary

24 Cuppin Street

Chester

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Independent examiner Stuart MacGregor

Bankers Lloyds Bank

CAF

The object of the Charity, as laid down in the constitution, is to provide assistance to students and practitioners of movement and dance for travel expenses (by rail, coach, sea and air) within the United Kingdom and abroad, in order to attend conferences, courses of study, or pursue a research project in the field of movement, dance or studies related to these fields.

The charity aims to attract suitable applications from all parts of the country in the most efficient way possible, to select the most deserving applicants using knowledge and experience of all committee members, to administer the distribution of money to scholarship winners efficiently making sure that proof of travel and a report is received from each one, to raise funds by attracting donations and to manage efficiently the money held by the charity.

Administration is in the hands of a management committee with specific tasks such as publicity, selection, and finance and fund-raising delegated to sub-committees. The Secretary has the task of receiving requests for, and sending out, application forms as well as receiving completed ones. Since we have put application forms onto our website many applicants obtain their forms from there. Applicants are asked to submit four copies of their forms and these are distributed to management committee members, with each member receiving approximately one third of the forms to comment upon. These comments are taken to the selection committee where the final decision is made. Reports from scholarship winners are sent to the Chairman who acknowledges them and transfers them to the publicity committee chair who prepares them for publishing on the charity's web site.

All the work connected with the Charity is carried out by unpaid volunteers working from their homes and using their own equipment. Meetings are held in London in public areas or in officers' homes or

places of work. Most committee members do not claim travel expenses and so the main administrative costs are for postage, printing and stationery.

The Management Committee

1. Meetings took place on the following dates:

September 26th 2005

February 27th 2006

2. Committee members

There were no changes to committee membership

3. Scholarships for 2006-2007

Forms sent out		17		
Applications received		42inc	2 late (just)	
Scholarships		21		
Sum applied for		£22,656		
Budget for 2005/2006		£10,000		
Sum allocated		£9,079		
Average		£432		
Travel destination				
	Applicants		Awardees	
North America		19		8
Europe		11		7
South & Central America		5		2
Africa		2		2
Asia		4		1
Australasia		1		1
		42		21
Travel from (home address)	Applicants		Awardees	
London		17		9
North		5		2
West		5		4
South		8		4
Midlands		2		1
East		0		
Scotland		4		
Wales		1		1
		42		21
Gender	Applicants		Awardees	
Female		36		17
Male		6		4
		42		21
Age	Applicants		Awardees	
Range	20 - 73		22 - 73	
30 & under		18		7
31 - 50		21		10
Over 50		1		4
		40		21
Nationality of applicant	Applicants		Awardees	
British		31		14
Other		11		7
		42		21
Assigned awards				

Gillian Lynne CBE
Annie Collins

Kate Mason, Rohanna Halls, Flavia Le Messurier
Kathinka Walter, Karen Michaelson

Since 1987 LUTSF has awarded 335 scholarships totalling in excess of £150,000.

Projects to be undertaken in 2006/2007 are exciting in their variety. Scholarship winners will travel

- to carry out research for choreographic work;
- to develop experience and performance skills in different aspects of dance/movement, for example: Peruvian tap dance; to attend an aerial dance festival; to attend a five-week intensive residency; to pursue an intensive course in somatics; to study at the Middendorf Breath Institute;
- to take part in a solo commissioning project; to be artist-in-residence exploring relationships between voice and movement
- to attend and contribute to an international conference; to attend a ritual dance seminar and tour; to participate in an Oriental dance festival ;
- to complete a training qualification in Gyrotonics; to attend a teacher training course in tribal style belly dance;
- to follow intensive study programme in, for example, Budo, to study the Asanti tribe's Ghanaian dance; to study the European-derived quadrille dance form within the Afro-Caribbean Limonese community;
- to accept an invitation to work as choreographic assistant in a project with socially disadvantaged young people;

The quality of applications continues to be high. Of particular note this year was the number of applications from mature dancers seeking professional development and "refreshment". The projects take awardees into contact with leading dance practitioners worldwide and many will study innovative or unusual dance/movement forms.

Administration of awards

No significant changes have been made to the way in which the awards are administered.

Selection Procedure

No significant changes have been made to the underlying criteria for selection or the selection process, although note was taken of the new strap line and mission statement in the selection process.

Publicity

1. The Web site continues to be the main plank of LUTSF publicity providing access to information about the fund, lists and analyses of scholarships as well as advice to applicants and the application form. Reports written by scholarship winners are available on the website for donors, potential donors and anyone who might wish to apply for a scholarship.

2. For the two annual press releases the balance between information posted and that sent by email changed again this year with a greater proportion of our address list being contacted by email, thus reducing administrative costs.

3. The greater ease of communication via email had meant that scholarship winners can be contacted when they arrive back in this country and sent reminders when their reports are overdue. As a result fewer reports are either very late or missing.

The LUTSF Archive

1. Materials from the early days of the fund and application forms and reports received from scholarship winners from 1988 to 2002 have been sorted, listed and deposited with the National Resource Centre for Dance at the University of Surrey.

2. A further deposit was made in August 2005 and an arrangement is in place for further material to be deposited at suitable intervals.

Finances

1. The accounts for the year ended 31 March 2006 show that expenditure was in line with budget. At the end of the financial year we had around £25,000 in our various bank accounts.

2. As in previous years committee members have borne much of the administrative cost themselves.

3. The Fund has received a number of donations from individual supporters, totalling almost £2000. In addition the Fund received a £5000 grant from the Linbury Trust and an annual gift of £1,280 from Gillian Lynne (Lean Two Productions). £905 was raised through a fund-raising effort led by committee members and £923 was reclaimed through Giftaid.

The future

Following the extraordinary meeting held on April 18th 2005 to consider policy and succession committee members agreed:

a mission statement - *Enabling movement and dance practitioners to travel to enrich their practice and pursue a personal passion*

a strap line - **Supporting individual journeys in movement and dance.**

At the management committee meeting on 27th February 2006 it was proposed that:

The committee structure would be amended to three sub-committees – Fundraising (including finance), Publicity and Secretariat.

The first stage of selection would be undertaken by these committees who would each send one representative to the final selection meeting where they would be joined by the Chair and the President. The Secretariat would deal with post selection tasks.

If possible members of each sub-committee will have the same geographical base.

The Chair and Vice-chair will liaise with, and monitor the work of, the sub-committees.

B J Lewis (Chair)

August 2006

List of committee members

In attendance	Geraldine	Stephenson - President
Voting members	Colin	Bourne
	Judith	Chapman
	Vicki	Costello
	Vivien	Gear
	Linda	Jasper
	Cindy	Gower
	BJ	Lewis

Co-opted

Tammy	McClorg
Dick	Matchett
Sue	Smith
Alysoun	Tomkins
Pam	Anderton
Chris	Benstead
Maggie	Killingbeck