

# Annual Report

**April 1st 2006 - March 31st 2007**

**Constitution Unincorporated association**

**Governing document Trust Deed dated 27 July 1987**

**Registered charity number 297684**

**Trustees Sheila McGivering**

**Marion North OBE PhD**

**TBA**

**Registered address c/o The Secretary**

**Breach**

**Kilmington**

**Axminster**

**Devon**

**EX13 7ST**

**Independent examiner V Larcombe**

**Bankers Lloyds Bank**

**CAF**

**The object** of the Charity, as laid down in the constitution, is to provide assistance to students and practitioners of movement and dance for travel expenses (by rail, coach, sea and air) within the United Kingdom and abroad, in order to attend conferences, courses of study, or pursue a research project in the field of movement, dance or studies related to these fields.

The charity aims to attract suitable applications from all parts of the country in the most efficient way possible, to select the most deserving applicants using knowledge and experience of all committee members, to administer the distribution of money to scholarship winners efficiently making sure that proof of travel and a report is received from each one, to raise funds by attracting donations and to manage efficiently the money held by the charity.

**Administration** is in the hands of a management committee with specific tasks such as publicity, selection, and finance and fund-raising delegated to sub-committees. The Secretary has the task of receiving requests for, and sending out, application forms as well as receiving completed ones. Since we have put application forms onto our website many applicants obtain their forms from there. Applicants are asked to submit four copies of their forms and these are distributed to management committee members, with each member receiving approximately one third of the forms to comment upon. These comments are taken to the selection sub-committee where the final decision is made. Reports from scholarship winners are sent to the Chairman who acknowledges them and transfers them to the publicity committee chair who prepares them for publishing on the charity's web site.

All the work connected with the Charity is carried out by unpaid volunteers working from their homes and using their own equipment. Meetings are held in London in public areas or in officers' homes or places of work. Most committee members do not claim travel expenses and so the main administrative costs are for postage, printing and stationery.

## **The Management Committee**

1. Meetings took place on the following dates:

October 21st 2006

February 27th 2007

2. Committee members

BJ Lewis was re-elected as chair until such time as a new chair is found. Sara Reed was elected as a new committee member. Judith Chapman and Vicki Costello were re-elected as full members. Dick Matchett, Maggie Killingbeck and Chris Benstead and Tammy McClurg were re-elected as co-opted members and Pam Anderton was re-elected as IT consultant

Linda Jasper resigned as committee member. Her contribution has been greatly valued.

In March we received the sad news of the very sudden death of Vivien Gear, our Secretary for over 10 years.

### 3. Scholarships for 2007-2008

#### APPLICANTS AND RECIPIENTS FOR 2007/2008 STATISTICS

Forms sent out	10		
Applications received	56	1 late	2 ineligible
Forms from Website	54		
Scholarships	16		

Sum applied for	£32,424
Budget for 2007/2008	£5,000
Sum allocated	£8,006

Average	£500
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#### Travel destination

	Applicants	Awardees
North America	13	1
Europe	11	4
South & Central America	9	5
Africa	4	1
Asia	15	4
Australasia	4	1
	56	16

Travel from (home address)	Applicants	Awardees
London	23	6
North	11	2
West	3	0
South	9	2
Midlands	6	6
East	0	0
Scotland	3	0
Wales	1	0
	56	16

Gender	Applicants	Awardees
Female	50	16

Male	6	0
	56	16
<b>Age</b>	<b>Applicants</b>	<b>Awardees</b>
Range	17 - 73	27 -73
30 & under	25	5
31 - 50	26	8
Over 50	5	3
Average	33.3	38
<b>Nationality of applicant</b>	<b>Applicants</b>	<b>Awardees</b>
British	38	15
Other	18	1
	56	16

#### Assigned awards

Gillian Lynne CBE	Funmi Adewole, Hayley Arthur, Tersita Marsden
Annie Collins	Usha Mahenthiralingam, Eleanor O'Brien
Laban Guild	Shelly Saint-Smith, Susan Scarth

This year, 2007, is the centenary of Lisa Ullmann's birth. In January 2007, 53 applications were received and 16 scholarships have been awarded, making a grand total of over £160,000 and 351 scholarships since the launch of the Fund in 1986. LUTSF would like to thank the Laban Guild and Bedford Physical Education Old Students' Association for their centenary donations which enabled us to increase our budget for scholarships from £5000 to £8000.

LUTSF projects for 2007/08 include:

London to Senegal - an international programme led by Germaine Acogny for choreographers and practitioners working with African dance forms

Leeds to New Zealand - work with Touch Compass, a leading integrated dance company, to gain experience of working with disabled and non-disabled dancers

Nottingham to Brazil - to attend a four week intensive in Capoeira to explore ways of integrating this with Cuban Salsa dance

London to Tokyo - an intensive course with Aikido mentor Minoru Inaba at the Meiji Shrine.

Oxford to Argentina - to study Tango in Buenos Aries and explore its potential for use in palliative care.

Brighton to Columbia – to work on a dance residency for children many of whom are land-mine victims.

The quality of applications continues to be high. Of particular note this year was the number of applications from mid-career artists seeking professional development and the diversity of dance styles being explored. A total of £8,006 has been awarded to 16 winners. Of the 16, 5 are under 30, 8 are between 31-50, 3 are over 50 with one being over 70. All awardees are female this year highlighting a need to promote the fund more strongly to male applicants. Geographical spread is satisfactory with 6 awardees coming from London, 2 from the north, 2 from the south and 6 from the midlands.

#### **Administration of awards**

This year saw the retirement of our travel agent, John Lesirge. John has been a great help to the fund spending time helping us with administration, and through his efficiency saving us money. More

importantly he has helped countless scholarship winners to whom he became the friendly face of the fund. We will miss him and we wish him well in his retirement. We are now using a company called Keytravel which deals solely with charities. They have negotiated special reductions with major airlines and so are able to give us good value for money.

The new committee structure has worked well.

#### **Selection Procedure**

No significant changes have been made to the underlying criteria for selection or the selection process, although note was taken of the new strap line and mission statement in the selection process.

#### **Publicity**

The Web site continues to be the main plank of LUTSF publicity providing access to information about the fund, lists and analyses of scholarships as well as advice to applicants and the application form. Reports written by scholarship winners are available on the website for donors, potential donors and anyone who might wish to apply for a scholarship.

For the two annual press releases more information was sent by email this year and it is intended next year to get information to dance artists working outside our current network by contacting more organisations.

Efforts are being made to get more reports published and to find potential platforms to profile scholarship winners.

The greater ease of communication via email had meant that, once again, scholarship winners can be contacted when they arrive back in this country and sent reminders when their reports are overdue.

As a result fewer reports are either very late or missing.

#### **Finances**

The accounts for the year ended 31 March 2007 show that expenditure was well within budget, mainly due to the fact that some of the scholarship winners were unable to take up their scholarships.

Income was also under budget. At the end of the financial year we had around £23300 in our various bank accounts.

As in previous years committee members have borne much of the administrative cost themselves.

B J Lewis (Chair)

September 2007

#### **List of committee members**

In attendance Geraldine Stephenson - President

Voting members	Colin	Bourne
	Judith	Chapman
	Vicki	Costello
	Cindy	Gower
	BJ	Lewis
	Sara	Reed
	Sue	Smith
	Alysoun	Tomkins
Co-opted	Pam	Anderton
	Chris	Benstead
	Maggie	Killingbeck
	Dick	Matchett
	Tammy	McClorg