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LISA ULLMANN TRAVELLING SCHOLARSHIP FUND
MAIN AWARD APPLICATION FORM – OFFLINE VERSION

To apply for a LUTSF Main Award, please complete our application form. Please carefully read How To Apply and refer to the Frequently Asked Questions page for additional help.

Before you start…

- **Budget Template:** You will be asked to attach this to your application. Please download here**: [budget-template-Download]**

- **Increasing Access:** We can provide support to remove barriers and improve access for applicants to the awards. If this might help you, please read this info sheet:
  [Access-Info-Sheet]

Section 1 – Introduction

Thank you for your interest in applying for a LUTSF Main Award. We look forward to hearing about your projects and plans!

We don't want to waste your time, so before completing the application please ensure you meet these **eligibility criteria**:

☐ You are 18 years of age or older
☐ You have been resident in the UK for at least 2 years
☐ Your project must have a future public benefit. This means you are able to tell us how you plan to share the learning as a result of your travel back into your community, practice or the wider creative sector.

If you tick all these boxes, we warmly welcome you to fill out the form. This new form takes into account recent feedback requesting a shorter form with more concise answers.

You can submit a digital or printed version. This is the printable/offline version.

If applying using this form, please scan and/or email it to info@lutsf.onmicrosoft.com by the closing date 31 January 2027

Section 2: Contact Details

Your Name:

Your Address:

Line 1

Line 2

Line 3

County

Postcode

Contact Email address:

Access Support: If you are working with a Support Person to complete your application please read the Access FAQs about how to answer these questions.

Telephone No:

Do you have any access requirements relating to <u>how we communicate with you</u> that we need to know about? If so, please tell us here:

SECTION 3 – YOUR APPLICATION

In the box below, please share some information about your dance background (maximum 450 words).

We make awards to people of all stages of their career, but we use this question to understand your dance background and how a LUTSF Award may benefit you. We want to understand how your career connects with the project you want to undertake and how you connect to the dance community and the public through your work.

You could tell us about things like:

- Your training
- Past projects
- Recent work
- Current projects

We understand that you might have a wide range of relevant experiences, but please prioritise elements which are most important to your application.

max. 450 words

In no more than 50 words, please summarise your project – what do you want to use a LUTSF Award to travel for and why?

This information may be used for publicity so please aim to describe your project clearly, briefly and accurately.

max. 50 words

Tell us where you want to travel to:
You can enter up to 3 destinations here.

Destination(s):

(country)	(town/city)
(country)	(town/city)
(country)	(town/city)

Tell us the estimated cost of travel to/from your destination(s) above
We cover 1 round trip from door to door in GBP £

We fund travel only, so this is the total sum you are asking LUTSF for (not your full project costs). This number has to match Section A in your budget attachment.

£

Estimated travel dates:

Departing DD/MM/YY

Returning DD/MM/YY

Please give your best current estimate. Dates may be changed before travel is booked as long as costs are still within the agreed budget.

Access: If you require an Access Support Worker to travel with you due to your access needs, LUTSF will pay for their travel in addition to yours.

If this applies to you, please tick here ☐

Section 4: More Details About Your Project And Why You Want To Do It.

A) Preparation & Planning:

In more detail, tell us about your project (max 400 words).
Please clearly explain:

- what your aims and activities are.
- any preparatory work you have done,
- any contacts you have made, and
- the reasons for choosing your collaborators/destination organisation(s).

B) Public benefit:

What are your reasons for undertaking the project and how do you plan to share your learning for the wider public benefit? (max 400 words).

Please outline how the project relates to your work and will contribute and inform your professional practice. Please also highlight the contribution it will make to the wider dance sector and plans you have to share your learning for the wider public benefit.

Max. 400 words

C) BUDGET

☐ **Please make sure you send us your completed budget attachment when you return this form.**

Section 5: Supporting Your Application

If you have a website, please tell us here.
Website address [optional]

REFEREES

Please enter a name and email address for two referees, both of who should know you in a professional capacity.

We may contact your referees if we need further information about your application. Your referees must not be applying for a LUTSF Award this year.

Referee Name		
Referee Email Address		
How they know you		

Please attach a letter of support from one of your referees when you submit your application.

ESSENTIAL ATTACHMENTS

To complete your application, we also need you to attach:

1. **Evidence of your planning e.g. screenshots of your travel quotes for your estimated dates and location from a travel provider.**

[This should match the figures for Section A, travel costs used in your budget template]

2. **A letter of support, invitation and/or confirmation from your destination host**

Section 6: About You

LUTSF welcomes applications from people of all backgrounds, resident in the UK and over 18. However, to help us build an accurate picture of who's applying for our funds and to make sure that we are reducing barriers to access in line with our diversity aims, and not discriminating under the Equality Act 2010, we ask all applicants to complete the following questions:

Gender:

Man ☐ **Woman** ☐ **Intersex** ☐ **Non-binary** ☐ **Prefer not to say** ☐

If you prefer to use your own term, please specify here**……..**

Age:

16-24 ☐ **25-29** ☐ **30-34** ☐ **35-39** ☐
40-44 ☐ **45-49** ☐ **50+** ☐
Prefer not to say ☐

What is your ethnicity?

Ethnic origin is not about nationality, place of birth or citizenship. It is about the group to which you perceive you belong. Please tick the appropriate box.

Asian/Asian British

Indian ☐ Pakistani ☐ Bangladeshi ☐ Chinese ☐
Prefer not to say ☐
Any other Asian background, please write in:……

Black/ African/ Caribbean/ Black British

African ☐ Caribbean ☐ Prefer not to say ☐
Any other Black/African/Caribbean background, please write in:……
……..

Mixed/multiple ethnic groups

White and Black Caribbean ☐ White and Black African ☐
White and Asian ☐ Prefer not to say ☐
Any other mixed background, please write in:……

White

English ☐ Welsh ☐ Scottish ☐ Northern Irish ☐ Irish ☐
British ☐ Gypsy or Irish Traveller ☐ Prefer not to say ☐
Any other white background, please write in:……
……..

Other ethnic group

Arab ☐ Prefer not to say ☐
Any other ethnic group, please write in:……

Prefer not to say ☐

Do you consider yourself to have a disability or health condition?

☐ d/Deaf, Disabled or have a long-term health condition
☐ Non-disabled
☐ Prefer not to say

Section 7: Before You Submit

How did you hear about the Lisa Ullmann Travelling Scholarship Fund?

Please complete this final application checklist:

☐Completed application form
☐ Completed budget form
☐ Evidence of planning including dates and travel details
☐Letter(s) of support, invitation and/or confirmation from your destination host
☐Letter of support for this project from one of your two referees

☐Please tick this box to confirm that you have read LUTSF's terms and conditions.

☒ Confirm that you are happy to be added to LUTSF's newsletter.

If you are applying using this form, please scan and/or email it to info@lutsf.onmicrosoft.com by the closing date 31 January 2027.
Many thanks for your application.